

10 June 2022

Dear applicant

Thank you for your interest in becoming a Board Member of Race on the Agenda (ROTA).

Please find enclosed:

- A job description and person specification
- Application and EOP forms
- ROTA Membership form
- Charity Commission Declaration form
- ROTA's Annual Report 2019-20

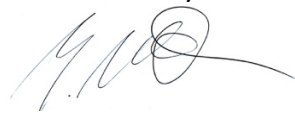
We hope to recruit four trustees and are particularly interested in hearing from women and younger people, to balance the gender representation on ROTA's board. We are keen to speak to applicants with any of the following skills experience: Finance, Campaigning and Human Resources.

Please ensure that you send your completed Application Form, Equal Opportunities Monitoring Form, Charity Commission Declaration Form and the online Membership Form by **4pm, 21st June 2022**. Successful candidates will be notified on **29th June 2022** and will be expected to attend ROTA's Annual General Meeting due to take place on **5th July 2022** where they will be presented to members for election. Applications received after the deadline will not be considered.

Download the application pack from our website at rota.org.uk/rota-jobs.

If you have any questions about the role, please contact Maurice Mcleod, Chief Executive on 07904474493 or email maurice@rota.org.uk. We are recruiting at an exciting time for ROTA and very much look forward to receiving your application.

Yours sincerely



Maurice Mcleod
Chief Executive

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