



22 February 2010

Dear applicant

Thank you for your interest in becoming a Board Member of Race on the Agenda (ROTA).

Please find enclosed:

- A job description and person specification
- Application and EOPs forms
- ROTA Membership form
- Charity Commission Declaration Form
- A copy of our most recent journal Agenda
- ROTA's Annual Report 2008-09

We are particularly interested to hear from applicants with the following skills and experience: finance, academia, human resources and employment law, social enterprising, marketing and media.

If you would like to discuss your application in more detail or come and visit ROTA please contact me and I would be happy to accommodate you.

Please ensure that you send your completed Application Form and Equal Opportunities Monitoring Form by **12 noon, 22 March 2010**. Shortlisted candidates will be invited to attend ROTA's AGM due to take place at The Diana, Princess of Wales Memorial Fund on the **14 April 2010, 12:00 – 17:00**.

We are recruiting at an exciting time for ROTA and very much look forward to receiving your application.

Yours sincerely

Dr. Theo Gavrielides  
Chief Executive

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#### Race on the Agenda

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